



Brine Leas Sixth Form
KS5 Folder Review

Student name	
Date of review	
Subject	

	Folder contents / criteria	Data Collection			
		1	2	3	4
Folder layout	Lever arch folder				
	Dividers / sectioning				
	Plastic wallets				
Course admin	Course handbook				
	Teaching overview / rota				
	Specification (whole or sectioned)				
	Assessment criteria				
	Assessment plan / schedule				
	Topic checklists				
Assessment & Feedback	Assessment record				
	Assessed homework with actioned feedback				
	Formal assessment, with actioned feedback				
Logs and planning	Learning log				
	Independent study plan				
	Revision plan				
Student notes	Class notes / hand-outs – integrated and dated				
	Student summary notes / revision notes for each topic				
	Notes from wider reading / additional study				
Other criteria (subject-specific)					

Staff Comments:

Review required? Y / N

Review deadline: